



Decision to close/cancel will be made and communicated through:

- Media stations: [KDKA](#), [WTAE](#) and [WPXI](#)
- [Bible Chapel homepage](#)
- [Emergency Notification Email](#): Choose the “Emergency Notifications” box from the list of newsletters. If you are already receiving our newsletters, you will be directed to a new page where you will enter your email address. Instructions to update will be emailed to you and you can then choose the “Emergency Notifications” list.
- Emergency Notification Text (text TBC911 to 84576 to join the list)
- [Facebook](#)
- [The City](#)
- Office Voicemail message (724-941-8990)
- Sign postings on the building (if possible)

Decision deadlines:

Weekend Services:

- Saturday service: Noon
- Sunday services: 9:30 p.m. Saturday or 6:00 a.m. Sunday

Weekday:

- Office/Building: 7:00 a.m.
- Evening Activities: 3:00 p.m.

Individual Activity/Event Closures:

If a group wishes to cancel their activity, but The Bible Chapel has not closed:

- Activity/Event Coordinator must notify Facilities Coordinator by phone or email by 8:00 a.m. for morning activities and 3:00 p.m. for evening activities.
- Facilities Coordinator will cancel the event, updating [web calendar](#).
- Activity/Event Coordinator is responsible for notifying participants of cancellation.
- If multiple evening activities/events cancel, an [Emergency Notification Email](#) will be sent by 4:00 p.m. notifying of all cancellations submitted to Facilities Coordinator by deadline.